

Emergency Contact Information

The following is for: the patient's spouse/parent the person responsible for payment emergency contact

Name: _____

Gender: Male Female Married Single Child Other _____

Phone (Home): _____ (Work): _____ ext: _____ (Cell): _____

Email address: _____

Address: _____

Street

Apartment #

City

State

Zip Code

Insured Employment Information

The following is for: the patient the person responsible for payment

Employer Name: _____ Occupation: _____

Address: _____

Street

City,

State

Zip Code

Phone

Insurance Benefit Information

Name of Beneficiary: _____

Last

First

MI

Beneficiary's Birth Date: _____ S.S. # _____

Group #: _____ ID # _____

Beneficiary's Address: _____

Street

City

State

Zip Code

Patient's relationship to insured: Self Spouse Child Other _____

Benefit Plan Name and Address: _____

Consent for Services

As a condition of your treatment by this office, financial arrangements must be made in advance. The practice depends upon reimbursement from its patients for the costs incurred in their care and financial responsibility on the part of each patient must be determined before treatment. **Additionally, appointments must be respected and all appointments canceled without 48 hours notice are subject to a \$50 cancellation charge. Appointments greater than one hour would be an additional rate of \$50/hour. Furthermore, failure of an appointment without notice is subject to a \$50 per hour delinquency charge.** All emergency dental services or any dental services performed without previous financial arrangements must be paid for in cash at the time services are rendered.

Patients who have dental benefits understand that all dental services furnished are charged directly to the patient, and they are personally responsible for payment of all dental services. This office will help prepare the patient's benefit forms, or assist in making collections from carrier companies, and will credit any such collections to the patient's account. However, this dental office cannot render services on the assumption that our charges will be paid by your carrier. **It is the insured's responsibility to understand their dental benefits and is responsible for all charges incurred, not covered by their individual plan.** You will also be given a **Benefit & Financial Policy Agreement** to sign – please note more details on that agreement as well.

In consideration for your health, X-rays are a necessary part of providing you with comprehensive dental care. If recent prior x-rays are not brought to your appointment, legally new x-rays will have to be taken. Please note that many benefit companies have limitations on the number of panoramic, bitewings and full-series radiographs taken within a period of time. Therefore, if the x-rays taken at your dental visit are not covered by your insurance, you will be financially responsible for those charges. Furthermore, the ADA and state health authority both recommend that fluoride treatments be administered twice per year for patients of all ages. We will adhere to this standard on all patients ages 16 and younger. If this treatment is not covered by your benefit plan, you **will be held financially responsible for the charges.** *Many carriers render benefits based on the least expensive alternative treatment philosophy that they self-create.* For example, some benefits will only be paid for a silver/amalgam filling as they consider the composite/tooth colored fillings to be an unnecessary luxury. In accordance with their philosophy, they will unilaterally **downcode** the procedure which places more of the financial responsibility on you. Please note this and recognize there may be a cost difference between 1950s dental procedures and 21st century treatment.

A service charge of 1½% per month (18% per annum) on the unpaid balance will be charged on all accounts exceeding 60 days, unless previously written financial arrangements are satisfied.

Understand that the fee estimate listed for this dental care can only be extended for a period of three months from the date of the patient examination.

Duly signed: In consideration for the professional services rendered to me or at my request, by the Doctor, I agree to pay the outlined value of said services to the Doctor, or his assignee, at the time services are rendered, or within five (5) days of billing if credit shall be extended. I agree that a waiver of any breach of any time or condition hereunder shall not constitute a waiver of any further term or condition. Furthermore, I agree to pay all costs and fees associated if an alternative means of collections is required.

I grant my permission to you or your assignee, to telephone me at home or at my work to discuss matters related to this form. I have read the above conditions of treatment and payment and agree to their content. I also fully understand and agree to the HIPPA disclosure and protection agreement.

Signature of patient, parent or guardian

Date: _____

Relationship to Patient: _____

Signature of guarantor of payment/responsible party

Date: _____

Relationship to Patient: _____